

Mongo's Grill Crew Application

An Equal Opportunity Employer

Each section and question must be fully and accurately answered. No action will be taken on an incomplete application. Please exclude any information that discloses that you are a member of a protected class. This application is current only for thirty (30) days, at the conclusion of which time, if you have not heard from us and still wish to be considered for employment, it will be necessary for you to fill out a new application.

Personal

Full Name (print) _____
First Middle Last

Present Address _____
Number & Street

_____ Phone # () _____ Cell # () _____
City State Zip Code E-mail Address

Are you 18 years or older? Yes No If not, what is your date of birth? _____

Have you ever been convicted of a felony or misdemeanor? Yes No If yes, please explain. A conviction record will not necessarily be a bar to employment, and factors such as age at the time of the offense, seriousness and nature of the violation and rehabilitation will be taken into account. _____

Availability

Total hours available per week _____ Position or shift applied for _____

Please indicate the time you are available each day. Rate of pay expected _____

Day	Sun.	Mon.	Tue.	Wed.	Thurs.	Fri.	Sat.
From							
To							

Your hours may vary from week to week and occasionally you may be asked to stay late, leave early or come in on your day off.

Do you have a dependable way to get to work? Yes No

Are you capable of performing, with or without reasonable accommodation, the essential functions of the job or occupation for which you have applied? Yes No

What prompted you to apply at Mongo's Grill? Walk-in Referred by: _____

Newspaper ad Inside sign Other, please specify: _____

Why are you seeking employment at Mongo's Grill? _____

What position do you feel you are most qualified to fill? _____

Education

Name and address of last school attended or school presently attending: _____
 _____ Date Left: _____

Circle last year completed: High School - 1 2 3 4 College - 1 2 3 4 Other _____

Job related special training and/or skills _____

Work History

Company _____ From _____
 Address _____ To _____
 City / State _____ Phone: _____
 Position _____ Salary _____ Supervisor _____
 List of duties _____
 Reason for leaving _____

Company _____ From _____
 Address _____ To _____
 City / State _____ Phone: _____
 Position _____ Salary _____ Supervisor _____
 List of duties _____
 Reason for leaving _____

Company _____ From _____
 Address _____ To _____
 City / State _____ Phone: _____
 Position _____ Salary _____ Supervisor _____
 List of duties _____
 Reason for leaving _____

Which of your previous jobs did you like most? _____
 Why? _____
 Which of your previous jobs did you like least? _____
 Why? _____

References

Three persons known at least one year, excluding relatives and employers:

Name	Address	Phone	Occupation	Years Known
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

I understand that this employment application and any other company documents are not contracts of employment and that any individual who is hired may voluntarily leave employment or may be terminated by the employer at any time for any or no reasons. I understand that any oral or written statements to the contrary are hereby expressly disavowed and should not be relied upon by any prospective or existing employee.

This Employment Application is used to notify me that the nature and scope of an investigation, if one is conducted, could include such general identification information as residence verification, and, as applicable, information concerning my employment, education, general reputation, character, personal characteristics, and habits, and that such information may be developed through personal interviews with third parties such as family members, neighbors, friends, associates, former employers, financial sources, and custodians of official records. Only job-related information developed from such a report will be considered in evaluating my employment application or continued employment. I hereby authorize these persons, companies, organizations or corporations to answer all questions or release any information regarding the items listed in this paragraph. I hereby release them from any liability and hold them harmless from any claim for releasing any truthful information within their knowledge and/or records.

I authorize Mongo's Grill to release to any person, firm, entity or organization with which I may seek employment in the future, any truthful information concerning my work experience with Mongo's Grill. I hereby release and hold Mongo's Grill harmless from any claim for releasing any truthful information within its knowledge and/or records.

I have had an opportunity to have my questions about this statement's content and intent answered and understand its terms.

Signature _____ Date _____